



Environmental Health and Safety

Special Events Requirements

1. **Tents**: Tents that are 401 sqft or larger require a permit and inspection from GT Fire Safety of Environmental Health and Safety. Please submit a detailed site and floor plan. The membrane structure shall have a flame certificate complying with NFPA 701. Small tents are not regulated or reviewed by GT Fire Safety. We encourage you to practice safety by weighing them down with proper weights.
2. **Inflatables**: Shall be inflated and maintained per the manufacture's directions and safety guidelines.
3. **Vehicles**: All vehicles shall:
 - a. have a temperature of 100 degrees f. or less to allow cooling before displaying inside or near buidings.
 - b. No leaking fluids
 - c. Rolled into position when in doors. may be driven into position when outside.
 - d. Should have wheel chock blocks to prevent roll away
4. **Generators**: Shall be away from egress paths and guarded. Caution tape or some way to prevent touching it by mistake.
5. **Electrical Cords**: Shall have covers to prevent trip hazards when applicable.

- d. 4. Vehicles, boats or other motor craft equipment are not fueled or defueled.
4. **Fences:** Site plan showing the location; cannot block or obstruct fire hydrants, fire department connections, fire access roads, and means of egress.
 5. **Crowd Managers:** Trained crowd managers are required at a ratio of 1 crowd manager for every 250 people/occupants, as approved.
 6. **Fire Access Road(s):** Shall remain free, clear, and unobstructed at all times.
 7. **Food Trucks/Cooking Equipment:** Shall be approved by the GTFSO before event; Layout, also food trucks shall have current inspection and GTFSO permit.
 8. **Generators:** 20 feet from tents or structures and shall have fencing or enclosure isolating it from public. Shall be properly grounded and wiring shall be trip proof. Will have appropriate fire extinguisher that is certified by a state certified contractor.
 9. **Stages:** Must provide specifications on stage, site plans, lighting, and music systems and must be ADA accessible.

FIRE & LIFE SAFTEY INSPECTIONS ARE REQUIRED FOR SPECIAL EVENTS