

Preparation of Lab Floors for Cleaning by Custodial Services

1. Request cleaning by first reaching out to your building manager or by directly requesting at : <https://facilities.gatech.edu/custodial-service>
2. Confirm date of cleaning
3. On day of cleaning, prepare laboratory:
 - a. Secure any infectious or hazardous materials
 - b. Wipe all benchtops/surfaces with appropriate disinfectant
 - c. Place all chairs with seats on benches
 - d. Pick up any items that may have fallen onto floors (tubes, lids, etc)
 - e. Fill out and place a “Lab Cleared for Entry” sign on the door(s).