

Plan Review Submittal Form

	F	PROJECT INFORMATION					
Building Name	e:	GT	Building #:				
Building Address:			Project #:				
Project Name):	Area	Occupied:				
Floor / Room	#:	Proje	ctBudget:				
Client Name	2:	Email:					
Client Departmen	t:	Phone:					
Date Plans Subm	itted:	Date Permit Needed	:				
Date of Construction Start:							
		PLAN INFORMATION					
Plan Status:	☐Preliminary / Consultation	☐Schematic Review	□Final Design Review				
Plan Version: ☐Initial ☐Revision #w/ Previous Plan Review#							
	er ofRecord:	ROJECT / CONSTRUCTION MANAGE	ER				
		WORK TYPE					
Plan Type: □Co	nstruction Plan Review	☐Fire Suppression Review	☐Fire Alarm Review				
□De	molition	☐Temporary Structure	☐Site Plan ONLY				
□Ele	evator/Lift	☐Logistics-Dumpster Location	□Logistics-Crane				
□AS	-BUILTS						
(GTFSO USE ONLY) Please Do Not Complete.							
(2) Sets of Drawin EHS Review Set F	•						
Plan Review #: 2023-PR							
Received By:		GTFSO DATE STAMP					

SUBMITTAL REQUIREMENTS FOR REVIEW (See Plan Submittal Checklist below)

CONSTRUCTION PLAN SUBMITTAL	FIRE SUPPRESSION REVIEW *	TIER			FIRE ALARM REVIEW **		TIER	
Professional Stamp / Seal - Signed	Pipe Layout & Sizes To Scale	1	2	3	Device Layout (1/8" = 1'-0")	1	2	3
Code Summary	Design Basis		2		Cut Sheets (All Devices)		2	3
Occupancy Classification	Hydraulic Calcs. / Water Flow Test			3	Wire Diagram / Tree		2	3
Occupancy Calculations	Cut Sheets (Sprinklers & Valves)		2	3	Battery Calcs. / Voltage Drops		2	3
Sheet Index (All Sheets Included)	Cut Sheets (Hangers & Anchors)		2	3	Load Test		2	
Drawings To Scale (1/8" = 1'-0")	Density / Classification		2	3	Existing Panel Capacity		2	
Uniform Sheet Size & Bound	Professional Certification	1	2	3	Professional Certification	1	2	3

PLAN SUBMITTAL CHECKLIST

-Items shown in BOLD are required for all plan submittals-						
STANDARD PLAN REVIEW						
☐ Two Full Sets (Size D is preferred) <30ins. in Height	☐ Specification Book					
□ Construction Type	☐ Egress Distances					
□ Occupancy Type	☐ Labels for Hazards & NFPA 704					
☐ Drawings to Scale and Dimensioned	☐ Chemical Inventory (All Hazards)					
☐ Points of Reference Shown (North)	☐ Storage of Chemicals					
☐ All Rooms Labeled / Named	☐ Pressurized Cylinders(s) & Contents of Cylinders					
☐ Fire Protection Systems/Features	☐ Distribution and Process Piping					
☐ Fire Alarm Devices	☐ Duct Smoke Detection/Supply Side					
☐ Fire/Smoke Rating Requirements	☐ Cut Sheets-Listed Equipment					
☐ Emergency Lighting	☐ SDS Requirements					
☐ Emergency Generator/Circuits	☐ Mechanical					
□ Exit Signage						
LABORATORY BLAN REVIEW (N. ARRITICAL TO ARRIVE)						
LABORATORY PLAN REVIEW(IN ADDITION TO ABOVE)						
☐ Chemical Inventory	☐ Point of Use/Shut-off Valves					
□ Lab Class: A, B, C, D	□ Rating Requirements					
□ Business or Industrial	□ Exhaust Systems/Connections					
☐ Chemical Storage Containment	□ Suppression Density					
☐ Additional Fire Alarm Requirements	□ Electrical (Class and Division)					
☐ Building Control Areas	☐ SDS Paper Copy Requirements					

*Fire Suppression Plan Review Tiers:

- Tier 1 Minimal modification and/or additions to an existing system.
- Tier 2 Change in hazard classification and/or the addition of (6) or more sprinklers.
- Tier 3 New system installation.

**Fire Alarm Plan Review Tiers:

- Tier 1 Modification to an existing system with no new devices added.
- Tier 2 Modification to an existing system with the addition of new devices.
- Tier 3 New system installation.